

Carl D. Perkins Career and Technical Education Act of 2006 Instructions for Perkins IV Adult Accountability Reporting 2014-2015

Introduction

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires that all recipients of federal funds provide accountability data to the U.S. Department of Education. The Missouri Department of Elementary and Secondary Education (DESE) is the Missouri state agency responsible for collecting and reporting this data. Student data is collected via the Missouri Student Information System (MOSIS) system. Each of the local education agencies report Career and Technical Education (CTE) data for their students in the MOSIS PS-Adult Perkins Core reporting cycle. Levels of performance have been established for the six performance indicators required by the Act.¹

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It is the policy of the Missouri Department of Elementary and Secondary Education not to discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs or employment practices as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. Inquiries related to Department programs and to the location of services, activities,

¹ Missouri Perkins IV State Plan -
http://www.dese.mo.gov/schoollaw/rulesregs/Inc_By_Ref_Mat/PerkinsIVStatePlan.htm

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and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator–Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number (573) 526-4757 or TTY (800) 735-2966, email civilrights@dese.mo.gov.

Accountability Report Navigation

Each core indicator report can be located in the Missouri Comprehensive Data System (MCDS) Portal which is located on DESE's homepage. The adult reports are provided in three separate levels:

1. State
2. District
3. Consortium

Performance levels for each of the indicators are negotiated with the U.S. Department of Education, Office of Career, Technical, and Adult Education.

Missouri is held accountable for meeting at least 90% of each agreed-upon performance level or is required to implement a program improvement plan pursuant to section 123(a)(1) of Perkins IV.

To access the Perkins Accountability Reports:

Go to DESE's homepage (www.dese.mo.gov)

- Click on MCDS Portal
- Point at Guided Inquiry
- Click on College and Career
- Click on Adult
- Click on which Accountability report you want to view
- Select Level
 - o State (*Missouri Only*)
 - o District
 - o Consortium
- Select your district – Alphabetical by district name
- Select the year
 - o 2015
 - o 2014
 - o 2013
 - o 2012
 - o 2011
 - o 2010
 - o 2009
 - o 2008
- Click "View Report"

Consolidated Annual Report Indicators

Participation Enrollment

Participation Enrollment measures the number of CTE students who have earned 100 or more clock hours in any Department-approved career education program area.

This is calculated by using the classification of A in the PerkPart field in the MOSIS PS-Adult Perkins Core.

Concentrator 16 Career Clusters

Concentrator 16 Career Clusters measures the number of CTE concentrators who are placed in their primary field of study and their career cluster.

This is calculated by using the classification of A in the PerkCon field, the CTEProgramCode field, and the PerkCareerCluster field in the MOSIS PS-Adult Perkins Core.

Report the unduplicated career cluster for all students who meet the concentrator definition. If a concentrator has earned credits in more than one program area (Agriculture, Family Consumer Science, Business), report them only in their primary field of study.

The following chart is a crosswalk of program type to career cluster:

Adult Program Code – Cluster Crosswalk

Program Type	Program Name	Cluster #
0110	Agricultural Education	Cluster #01 – Agriculture, Food & Natural Resources
0210	Business Education	Cluster #04 – Business, Management & Administration Cluster #06 – Finance Cluster #11 – Information Technology
0410	Marketing Education	Cluster #14 – Marketing
0510	Health Sciences	Cluster #08 – Health Science
0610	Family Consumer Sciences	Cluster #09 – Hospitality & Tourism Cluster #10 – Human Services
0710	Occupational Family Consumer Sciences	Cluster #05 – Education & Training Cluster #09 – Hospitality & Tourism Cluster #10 – Human Services
0810	Skilled Technical	Cluster #02 – Architecture & Construction

Sciences

- Cluster #03 – Arts, A/V Technology & Communications
- Cluster #11 – Information Technology
- Cluster #12 – Law, Public Safety, Corrections & Security
- Cluster #13 – Manufacturing
- Cluster #15 – Science, Technology, Engineering & Mathematics
- Cluster #16 – Transportation, Distribution & Logistics

The full descriptions of the 16 career clusters are located on pages 15-16.

1A1 Technical Skill Attainment (TSA)

1A1 measures the percentage of CTE concentrators who pass the technical skill assessment.

The **numerator** is the total number of CTE concentrators who pass the technical skill assessments that are aligned with industry-recognized standards. Passing scores will be determined by the agency scoring the assessment.

The **denominator** is the total number of CTE concentrators who took the technical skill assessments during the reporting year. All CTE concentrators who complete the program and earn a 1- or 2-year certificate would be required to take the exam. The assumption is all completers are concentrators.

Number Passing Technical Skill Assessment
(Numerator)

**Total Number Taking Technical Skill
Assessment**
(Denominator)

Accountability

This core indicator is calculated by using the classification of A in the PerkCon field; the student's classification of PT, FT or PR in the PerkCTETSA field; and the retention/left code of G01-G08, D01-D06 or T02 in the MOSIS PS-Adult Perkins Core.

Technical Skill Attainment

To measure technical skill attainment, a third-party, industry-recognized skill assessment is required to be given to Perkins concentrators who completed a Department-approved CTE program. Results of the TSA will be reported in the MOSIS PS-Adult Perkins Core submission the year the test was taken and each following year until the student leaves the institution.

100% of concentrators who complete a program will be expected to take a technical skill assessment.

TSA Codes

One of the following six codes must be reported in the June Student Core field CTE TSA for all CTE concentrators.

FT – A concentrator who completed a Department-approved CTE program and failed the technical skill assessment.

NA – A concentrator who was eligible to take a technical skill assessment but an assessment was not available for the student (i.e. no assessment was available for the specified program area.)

NE – A concentrator who was not eligible to take a technical skill assessment (i.e. coursework required to complete the program is greater than three credits. Example: A welding program that is a two-year program requiring six credits for program completion.)

NT – A concentrator who was eligible to take a technical skill assessment and the assessment was available but the student did not take the assessment (i.e. sick the day of testing.)

PR – A concentrator who took a technical skill assessment; however, there are pending results.

NOTE: All student data with a CTE TSA status of PR needs to be updated by the institution by **October 31** with either PT, passed test, or FT, failed test.

PT – A concentrator who completed a Department-approved CTE program and passed the technical skill assessment.

2A1 Credential, Certificate, or Degree

2A1 measures the percentage of CTE concentrators who receive an industry-recognized (IR) credential, a 1- or 2-year program certificate awarded by the local education agency, or a degree.

The **numerator** is the total number of CTE concentrators who received an industry-recognized credential, a 1- or 2-year program certificate, or a degree during the reporting year.

The **denominator** is the total number of CTE concentrators who left adult education during the reporting year.

**Number of Concentrators Who Earned IR
Credential, 1- or 2-Year Program Certificate or
Degree**
(Numerator)

**Total Number Concentrators Who Left Adult
Education**
(Denominator)

Accountability

This core indicator is calculated by using the classification of A in the PerkCon field and the retention/left code of G01-G08, D01-D06 or T02 in the MOSIS PS-Adult Perkins Core.

3A1 Student Retention or Transfer

3A1 measures the percentage of CTE concentrators who do not earn an industry-recognized credential, 1- or 2-year program certificate, or degree and remain enrolled or transferred to another adult institution.

The **numerator** is the total number of CTE concentrators who remained enrolled in their original adult institution or transferred to another adult institution during the reporting year and who were enrolled in adult education in the previous reporting year.

The **denominator** is the total number of CTE concentrators who were enrolled in adult education in the previous reporting year who did not earn an industry-recognized credential, a 1- or 2-year program certificate, or a degree in the previous reporting year.

**Number Concentrators Remained Enrolled From
Previous Year or Transferred to Another 2- or 4-
Year Adult Institution During the Reporting Year**
(Numerator)

**Total Number of Concentrators Enrolled in the
Previous Reporting Year Did Not Earn and IR
Credential, 1- or 2-Year Certificate, or Degree**
(Denominator)

Accountability

This core indicator is calculated by using the classification of A in the PerkCon field and the retention/left code of R01, R02, G02, G04, G06, G08, D01, D03, D05, D06, T01 or T02 in the MOSIS PS-Adult Perkins Core.

4A1 Placement

4A1 measures the percentage of CTE concentrators who were placed or retained in employment or military service in the second quarter following the program year in which they left adult education. (Example: For any given year, the unduplicated placement for CTE concentrators who graduated by June 30 would be determined between October 1 and December 31.)

The **numerator** is the total number of CTE concentrators who were placed or retained in employment or placed in military service in the second quarter following the program year in which they left adult education.

The **denominator** is the total number of CTE concentrators who left adult education during the reporting year.

**Number of Completers Placed in Employment or
Military**
(Numerator)

Number of Completers
(Denominator)

Accountability

This core indicator is calculated by using the classification of A in the PerkCon field; the “left secondary education” code from the retention/left field in the 2014 MOSIS PS-Adult Perkins Core; and the FollowUpStatus information from the 2015 February Student Graduate Follow Up.

NOTE: The retention/left codes for this core indicator are G01-G08.

5A1 Nontraditional Participation

5A1 measures the percentage of CTE participants from underrepresented gender groups enrolled in nontraditional career education programs.

The **numerator** is the total number of CTE participants from underrepresented gender groups who participated in a program that leads to employment in the nontraditional field during the reporting year. The student must have earned one or more credits in a nontraditional career education program.

The **denominator** is the total number of CTE participants who participated in a program that leads to employment in nontraditional fields during the reporting year. The student must have earned one or more credits in a nontraditional career education program.

The following programs are considered nontraditional for these gender groups:

- Agricultural Education – Nontraditional for females
- Family Consumer Sciences Education – Nontraditional for males
- Skilled Technical Sciences – Nontraditional for females
- Health Sciences Education – Nontraditional for males

Business, Marketing and Cooperative Education is balanced. There are NO underrepresented gender groups for these program areas. Therefore, these students are not included in the numerator or denominator.

**Total Number of Underrepresented Adult CTE
Participants Enrolled in Nontraditional CTE
Programs**
(Numerator)

**Total Number of Adult CTE Participants Enrolled in
Nontraditional CTE Programs**
(Denominator)

Accountability

This core indicator is calculated by using the classification of A in the PerkPart field and the Nontraditional code of Y or N in the PerkNonTrad field in the MOSIS PS-Adult Perkins Core.

The following chart is to be used for identification of nontraditional enrollment:

Nontraditional Program – Gender Crosswalk

Program Type	Program Name	Nontraditional Gender
0110	Agriculture	Female
0210	Business	Neither
0410	Marketing	Neither
0510	Health Sciences	Male
0610	Family-Focus FCS	Male
0710	Occupational FCS	Male
0810	Skilled Technical Sciences	Female

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkNonTrad. Referring to the chart above, the gender in the Nontraditional Gender column would be marked as Y (yes); the opposite gender would be marked as N (no) for each program type.

5A2 Nontraditional Completion

5A2 measures the percentage of CTE concentrators from the underrepresented gender groups who completed a nontraditional career education program.

The **numerator** is the total number of CTE concentrators from underrepresented gender groups who completed a program that leads to employment in a nontraditional field.

The **denominator** is the total number of CTE concentrators who completed a program that leads to employment in nontraditional fields during the reporting year.

Completion means earned a degree, 1- or 2-year program certificate, or industry-recognized credential.

**Total Number of Underrepresented Adult
 Concentrators Completing Nontraditional CTE
 Programs**
 (Numerator)

**Total Number of Adult Concentrators Completing
 Nontraditional CTE Programs**
 (Denominator)

Example:

Completion	Total Number of CTE Underrepresented Concentrators in Nontraditional Programs Who Completed and Graduated (Numerator)	Total Number of CTE Concentrators in Nontraditional Programs Who Completed and Graduated (Denominator)
2-year Certificate	2	10
1-year Certificate	4	6
Industry-Recognized Credential	10	30
Total	16	46

Accountability

This core indicator is calculated by using the classification of P in the PerkPart field; the Nontraditional code of Y or N in the PerkNonTrad field in the MOSIS PS-Adult Perkins Core; and the retention/left code of G01-G08 in the MOSIS PS-Adult Perkins Core.

NOTE: See the Nontraditional Program - Gender Crosswalk, pages 12, for the list of nontraditional programs.

Definitions

The following definitions apply to the Perkins IV performance measures:

Career Education Participant

An adult student who has earned 100 or more clock hours in any Department-approved career education program area. This student would be marked as an A in the PerkPart field of the MOSIS PS-Adult Perkins Core.

NOTE: A CTE participant would earn a career education 1- or 2-year certificate or industry-recognized credential.

EXAMPLE: In the 2015 reporting year, a student would earn a minimum of 100 clock hours in a CTE program area.

Career Education Concentrator

An adult student who has earned a minimum of 500 or more clock hours in any Department-approved career education program area. This student would be marked as an A in the PerkCon field of the MOSIS PS-Adult Perkins Core.

NOTE: A CTE concentrator would earn a career education 1- or 2-year certificate or industry-recognized credential.

CTE – Career and Technical Education or Career Education

Reporting Year – The most recent academic year that data is available. The current reporting year for Perkins IV is **July 1, 2014 through June 30, 2015**.

16 Career Cluster Descriptions List

Cluster #	Cluster Name	Description
1	Agriculture, Food & Natural Resources	Planning, managing, and performing agricultural production and horticulture and landscaping services and related professional and technical services, mining and extraction operations, and managing and conserving natural resources and related environmental services
2	Architecture & Construction	Designing, planning, managing, building, and maintaining physical structures and the larger built environment including roadways and bridges and industrial, commercial and residential facilities and buildings
3	Arts, A/V Technology & Communications	Designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services
4	Business, Management & Administration	Planning, managing, and providing administrative support, and human resource management
5	Education & Training	Planning, managing, and providing education and training services, and related learning support services including assessment and library and information services
6	Finance	Planning, managing, and providing banking, investment, financial planning, accounting, and insurance services
7	Government & Public Administration	Planning, managing, and providing government legislative and administrative and regulatory services and related general purpose government services at the federal, state, and local levels
8	Health Science	Planning, managing, and providing diagnostic, therapeutic, and information and environmental services in health care

9	Hospitality & Tourism	Planning, managing, and providing lodging, food, recreation, convention and tourism, and related planning and support services such as travel-related services
10	Human Services	Planning, managing, and providing human services including social and related community services
11	Information Technology	Designing, developing, managing, and operating communication and information technology systems, networks, information processing, and related hardware and software for telecommunications and computing services
12	Law, Public Safety, Corrections & Security	Planning, managing, and providing judicial, legal, and protective services including professional and technical support services in the fire protection and criminal justice system
13	Manufacturing	Planning, managing, and performing the processing of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance and manufacturing/process engineering
14	Marketing	Planning, managing, and performing wholesaling and retailing services and related marketing and distribution support services including merchandise/product management and promotion
15	Science, Technology, Engineering & Mathematics	Planning, managing, and providing scientific research and professional and technical services (physical/engineering and social) including laboratory and testing services, and research and development services
16	Transportation, Distribution & Logistics	Planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance

Postsecondary-Adult Retention or Left Codes

This is a list of the Perkins retention/left codes used to calculate performance in 2P1/2A1—Credential, Certificate, or Degree and 3P1/3A1—Student Retention or Transfer. The MOSIS code and a definition for each are indicated to assist in assigning the correct MOSIS code to each student in your PS-Adult Perkins Core submission.

A student is considered enrolled if a postsecondary (college) student earned at least one credit in the reporting year or an adult student earned at least 100 clock hours in the reporting year.

Postsecondary-Adult Retention or Left Codes

MOSIS Code	Definition
E01	<p>Enrolled in postsecondary/adult education during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Not enrolled in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but did not graduate.</i>
R01	<p>Remained enrolled in postsecondary/adult education during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but did not graduate.</i>
R02	<p>Not enrolled in postsecondary/adult education during the reporting year but enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Did not re-enroll in 2015 (July 1, 2014 thru June 30, 2015) but notified you that they were taking the year off.</i>
T01	<p>Transferred to another 2- or 4-year postsecondary/adult education institution during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but during the school year transferred to another postsecondary/adult education institution.</i>

T02	<p>Deceased and was enrolled in postsecondary/adult education during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but died during school year prior to graduation.</i>
G01	<p>Graduated with an industry-recognized credential during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Not enrolled in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Graduated with an industry-recognized credential in the reporting year (July 1, 2014 thru June 30, 2015).</i>
G02	<p>Graduated with an industry-recognized credential during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Graduated in 2015 (July 1, 2014 thru June 30, 2015) reporting year with an industry-recognized credential.</i>
G03	<p>Graduated with a 1-year certificate during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Not enrolled in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Graduated in 2015 (July 1, 2014 thru June 30, 2015) reporting year with a 1-year certificate.</i>
G04	<p>Graduated with a 1-year certificate during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Graduated in 2015 (July 1, 2014 thru June 30, 2015) reporting year with a 1-year certificate.</i>
G05	<p>Graduated with a 2-year certificate during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Not enrolled in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Graduated in 2015 (July 1, 2014 thru June 30, 2015) reporting year with a 2-year certificate.</i>

G06	<p>Graduated with a 2-year certificate during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Graduated in 2015 (July 1, 2014 thru June 30, 2015) reporting year with a 2-year certificate.</i>
G07	<p>Graduated with a 2-year degree during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Not enrolled in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Graduated in 2015 (July 1, 2014 thru June 30, 2015) reporting year with a 2-year AAS degree.</i>
G08	<p>Graduated with a 2-year degree during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Graduated in 2015 (July 1, 2014 thru June 30, 2015) reporting year with a 2-year AAS degree.</i>
D01	<p>Dropped Out: Expulsion from the enrolled postsecondary/adult education institution during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but was expelled during the reporting year.</i>
D02	<p>Dropped Out: Expulsion from the enrolled postsecondary/adult education institution during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Not enrolled in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but was expelled during the reporting year.</i>
D03	<p>Dropped Out: Non-Expulsion from the enrolled postsecondary/adult education institution during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but dropped out during the reporting year.</i>

D04	<p>Dropped Out: Non-Expulsion from the enrolled postsecondary/adult education institution during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Not enrolled in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Enrolled in 2015 (July 1, 2014 thru June 30, 2015) but dropped out during the reporting year.</i>
D05	<p>Dropped Out: Non-Returning to postsecondary/adult education institution during the reporting year and enrolled in postsecondary/adult education in the previous reporting year.</p> <ul style="list-style-type: none"> - <i>Enrolled in 2014 (July 1, 2013 thru June 30, 2014) but did not graduate.</i> - <i>Did not re-enroll in 2015 (July 1, 2014 thru June 30, 2015).</i>
D06	<p>Dropped Out: Non-Returning to postsecondary/adult education institution during the reporting year and not enrolled in postsecondary/adult education in the previous reporting year but reported as retained.</p> <ul style="list-style-type: none"> - <i>Reported as an R02 in 2014 (July 1, 2013 thru June 30, 2014).</i> - <i>Did not re-enroll in 2015 (July 1, 2014 thru June 30, 2015).</i>

Special Populations

Perkins IV requires students to be identified by special population. Students who meet more than one special population category should be marked in each category they meet.

Individuals with Disabilities: An individual with a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment is on file.

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkADA using the codes Y or N.

Economically Disadvantaged: An individual receiving Pell grant funds in the reporting year.

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkEconDis using the codes Y or N.

Displaced Homemaker: An individual who has worked primarily without remuneration to care for a home and family and for that reason has diminished marketable skills; or has been dependent on the income of another family member but is no longer supported by that income; or is a parent whose youngest dependent child will become ineligible to receive assistance under social security; and is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkDisplaced using the codes Y or N.

Limited English Proficient: An individual who has limited ability in speaking, reading, writing, or understanding the English language, and whose native language is a language other than English; or who lives in a family or community environment in which a language other than English is the dominant language.

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkLEP using the codes Y or N.

Nontraditional Enrollees: An individual entering a CTE training program or occupation nontraditional to their gender.

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkNonTrad using the codes Y or N.

Single Parents: An individual who is unmarried or separated from their spouse and is pregnant or has sole or joint custody of a minor child or children.

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkSingleParent using the codes Y or N.

Migrant: This is not required at the adult level so all adult students can be marked as N (No).

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkMigrant using the codes Y or N.

Bureau of Indian Affairs: An individual receiving assistance from the Bureau of Indian Affairs in the reporting year.

NOTE: This information will be collected in the MOSIS PS-Adult Perkins Core field PerkBIA using the codes Y or N.